



## FREE evaluation workshop: Microsoft SharePoint

Simpson Associates: **TECHNOLOGY**  
[www.simpson-associates.co.uk](http://www.simpson-associates.co.uk)

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### What is a workshop ?

Held by experts, an evaluation workshop is a half day session to facilitate 1-to-1 discussions between Simpson Associates and prospective clients. Focused on the needs of the client, the principal aim of the workshop is to provide the client with an understanding of SharePoint technologies and how these can solve business issues being experienced by the client; the output from which will enable the client to effectively evaluate the suitability of Microsoft technologies to meet its needs.

### Is a workshop for me ?

- You are interested in using SharePoint for the first time within your organisation;
- You are in the process of implementing SharePoint and wish to find out how to get the most from it;
- You are currently using Microsoft SharePoint Portal Server 2003, Microsoft Office SharePoint Server 2007 or another document management system and wish to upgrade to Microsoft SharePoint 2010.

### What are the objectives ?

- Our main objective is to find solutions to fit your project requirements;
- Establish the suitability of Microsoft SharePoint 2010 and explore how to get the most from this technology.

### What is included ?

It's your agenda and can be customised to cover your needs, but the following topics will generally be included:

- Overview of Simpson Associates;
- Overview of client business;
- Pain points discussion;
- Match needs to technology;
- Demonstration of technology;
- Scenario demonstrations;
- Explore constraints;
- Overview of implementation strategies;
- Establish engagement preferences;
- Agree session output and actions.

### What technologies are involved ?

The workshop is hosted by experts who have experience using a range of Microsoft technologies including:

- Microsoft SharePoint 2010;
- Microsoft Office SharePoint Server 2007;
- Windows SharePoint Services;
- Microsoft SQL Server;
- Microsoft Office.

### What are the qualification criteria ?

1. Are in a position to pilot/upgrade SharePoint within 6 Months;
2. Have a business and/or financial decision maker ready to attend;
3. Are an organisation where the use of external project assistance is likely or possible.

**Should you have any questions or require any further information, the team at Simpson Associates will be happy to help you with your request.**

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